

Application Form for the 2023 Kratz Summer Writing Fellowship

**Due Date:**  By **5:00 p.m., Monday, January 9, 2023,** please read the eligibility requirements below and then complete this Word document, **save it with your name in the file name**, and upload by the deadline.

**Guidelines and Stipulations**

Each year, the Kratz Center for Creative Writing at Goucher College offers writing fellowships for the summer. The fellowships fund worthy projects falling within the following areas: travel and/or research connected to and culminating in a work of creative writing; a writing-related internship at (for example) a literary magazine, book publisher, or literary agency; and/or attendance at a summer conference or workshop. The awards range from between $2,000.00 to $4,000.00. The following stipulations apply:

**1.** Qualified sophomores, juniors, and seniors who have taken one 200 and one 300-level (or higher) workshop OR two 300-level (or higher) workshops at Goucher are eligible to apply. If applicants have taken one 200-level class and are concurrently enrolled in a 300-level (or higher) workshop at the time of application or are scheduled in spring 2023 to be enrolled in a 300-level (or higher) workshop, they are also eligible to apply.

**2.** Goucher Students from all majors/minors are eligible. Students do not have to be creative writing majors or minors to be eligible.  No.1, above, cites the only eligibility criteria.

**3.** When you submit your writing sample, please submit a sample MATCHING the genre of your intended fellowship project.  I.e., if you plan to write a cycle of poems reflecting your experience in Athens, Greece, then please submit a poetry sample in your application materials.  Do not submit fiction if you wish to pursue a poetry project.  Do not submit creative non-fiction if you wish to pursue a screenwriting project, etc.

**4.** Length of creative materials are as follows: (a) submit up to eight poems; (b) up to 25 pages of short prose pieces (fiction or creative nonfiction); (c) a sample novel chapter (up to 25 pages) with a one-page plot synopsis; (d) one play; or (e) the logline/capsule of an original screenplay (no adaptations) along with a writing sample of its opening (up to 30 pages).

**5.** Fiction writers, poets, creative nonfiction writers, playwrights, and screenwriters who fulfill criteria in no. 1, above, may apply.

**6.** A student who has received a Kratz fellowship in the past can apply for a second fellowship ONLY IF they have turned in their completed final project for their first fellowship.  If they did not submit their final project, they are ineligible to apply for a second fellowship.

**7.** Fellowships may not be used to fund Intensive Courses Abroad (ICAs).

**8.** No changes upon receipt of the award may be made in the category of the original proposal (for example, money awarded for an internship must be used for an internship).

**9.** Projects funded must be completed in the summer—fellowships may not be used for a project scheduled to happen later.

**10.** Fellowship awardees are required to submit a dossier of the writing produced during the fellowship to the Director of the Kratz Center by the fall semester following the summer fellowship period. Submit this completed dossier in PDF format by Thanksgiving of 2023 and email it to Kratz.Center@goucher.edu.

**11.** Applicants are urged to be specific and thorough in the articulation of their artistic agenda in the narrative and the budget. Avoid over-generalized statements; instead, please carefully detail your artistic aims. For travel requests, rather than merely stating plans for a road trip, articulate how funds requested for travel reflect the applicant’s creative approach.

1. **Vital Information Sheet**

Please answer the questions listed below.

1. What are your first, middle and last names?
2. What is your permanent mailing address?
3. What is your email address?
4. What is your telephone number?
5. What is your Goucher student ID number?
6. What is your Social Security Number (SSN)?
7. What is the total amount of a fellowship award that you are requesting?
8. What is the discipline(s) of writing within which you are applying (fiction, poetry, creative nonfiction, theater, screenwriting)?
9. What is your anticipated graduation year?
10. What is your major?
11. What qualifying 200 and/or 300-level (or higher) creative writing courses have you taken at Goucher?
12. Please write a one-sentence summary of your project’s goals (you may expand upon this summary in your narrative later in the application).
13. Have you applied for a previous fellowship? If so, what year were you awarded a fellowship?
14. **Narrative**

In one to two pages of explanatory prose (double-spaced), explain the artistic goals for your proposed fellowship project in a concise, detailed, and thorough manner.

Paste your artistic goals for the project here.

1. **Budget**

Please provide a detailed, itemized budget of the anticipated expenses for tuition, transportation, lodgings, fees, etc., for your proposed project. You can add categories to the grid below as needed.

|  |  |  |
| --- | --- | --- |
| **Item** | **Cost** | **Notes** |
| Airfare |  |  |
| Transportation |  |  |
| Lodging |  |  |
| Miscellaneous |  |  |
|  |  |  |
| **Total** | $ |  |

1. **Writing Sample**

Cut and paste below the best example of your writing within the genre(s) that you are applying (fiction, poetry, creative nonfiction, playwriting, or screenwriting). Thus, if you plan to have your project revolve around short stories, then please submit a sample of a short story. If you plan to write poetry for your project, then please submit poems, etc.

Please submit from one category from the following: (a) up to eight poems; (b) up to 25 double-spaced pages of short prose pieces (fiction or creative nonfiction); (c) a sample chapter from a novel (up to 25 pages) with a one-page plot synopsis; (d) one play; or (e) the logline/capsule of a screenplay along with a writing sample of its opening (up to 30 pages). Screenwriters, if your script software precludes this, then email the PDF to [kratz@goucher.edu](mailto:kratz@goucher.edu) and state here that you are doing so.

Your writing sample should go here.

1. **Waiver**

Read, fill out, date, and sign the waiver listed below. Insert your full name, first and last, in the empty cells provided here.

I, \_ , (hereinafter referred to as “I”), am receiving a Kratz Center Summer Writing Fellowship for the Summer of 2023. In order to receive this Fellowship, I will be engaging in some travel, internship, and/or study that is connected to writing (the “Fellowship Project”). I understand that Goucher College and its agents have no responsibility for any of my travel, living, working, study, or other arrangements while I am engaged in the Fellowship Project. Accordingly, I understand and accept that

Goucher College and its agents are not responsible for my safety or for the quality of my experience during the Fellowship Project, and are not responsible for me in any way while I am traveling, living, working, or studying in connection with the Fellowship Project. I understand and hereby acknowledge that my participation in the Fellowship Project is wholly voluntary. In consideration for receiving the Summer Writing Fellowship, I hereby agree as follows:

ASSUMPTION OF RISK. I understand that the Fellowship Project presents risks to me and to my personal property. I agree that I am solely responsible for researching and evaluating the risks I may face, and I assume the risk of any activities that I may engage in during the Fellowship Project, whether as a component of the Fellowship Project or separate from it. I am aware that such activities include the risk of injury and even death. I voluntarily assume full responsibility for any risk of loss, damage, or personal injury (including death) that I may sustain, or any loss or damage to property owned by me, as a result of being engaged in the Fellowship Project.

RELEASE OF CLAIMS. I, individually and on behalf of my heirs, successors, assigns, and personal representatives, hereby release and forever discharge Goucher College and its employees, agents, officers, trustees, and representatives, in their official and individual capacities, (the “Releasees”) from any and all liability whatsoever for any and all damages, losses, or injuries (including death) I sustain to my person or property or both, including but not limited to any claims, demands, actions, causes of action, judgments, damages, expenses, and costs, including attorneys fees, that arise out of, occur during, or are in any way connected with my participation in the Fellowship Project, whether caused by negligence or gross negligence of Releases, or otherwise.

INDEMNIFICATION & HOLD HARMLESS. I, individually and on behalf of my heirs, successors, assigns, and personal representatives, hereby agree to indemnify, defend, and hold harmless the Releasees from any and all liability, loss, damage, or expense, including attorneys fees, as a result of my participation in the Fellowship Project, whether caused by negligence or gross negligence of the Releasees or otherwise.

HEALTH INSURANCE. I warrant that while engaged in the Fellowship Project I am and will be covered by a policy of comprehensive health and accident insurance that provides coverage for injuries and illnesses I sustain or experience where I am living or traveling while engaged in the Fellowship Project. I absolve the Releasees of all responsibility and liability for any injuries (including death), illnesses, claims, damages, charges, bills, or expenses I may incur during the Fellowship Project.

SEVERABILITY & GOVERNING LAW. If any portion of this Agreement is held invalid, the remaining portions shall continue in full force and effect. This Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Maryland. In signing below, I acknowledge and represent that I have read the entire Waiver of Liability and Hold Harmless Agreement, that I understand and accept its terms, and that by signing it I am giving up substantial legal rights I might otherwise have. No oral representations, statements, or other inducements, apart from this Agreement, have been made.

APPLICANT’S SIGNATURE

I am at least eighteen (18) years of age and fully competent. I execute this application and waiver form knowingly and voluntarily. I certify that my answers and vital information on this application and waiver form are true and complete to the best of my knowledge. If awarded a fellowship, I, the applicant, agree to submit a PDF copy of the dossier of work completed on the fellowship by Thanksgiving of the fall semester following my summer fellowship period. I will submit that dossier via email to [kratz.center@goucher.edu](mailto:kratz.center@goucher.edu). My signature here indicates my agreement to these terms.

Full name of applicant:

Applicant, please insert a JPEG of your handwritten signature below:



Date: