

3 Submission Type

External Tool

External Tool Options

Enter or find an External Tool URL

4 <https://edu.portfolium.com/lti/launch> Find

5 Load This Tool In A New Tab

Assign

Assign to

Everyone ×

6 Due

Available from

Until

+ Add

7 Notify users that this content has changed

Cancel Save & Publish Save

6. Set a Due Date for the assignment (**Note:** Repeat this step in Portfolium).
7. Click “Save and Publish”.
8. Once you have “Saved and Published” click on the “Load Assignment in a new window” tab to be redirected to the Portfolium assignment details page.

GOUCHER college

Portfolio > Assignments > Specific Portfolium Assignment

Specific Portfolium Assignment

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8 [Load Specific Portfolium Assignment in a new window](#)

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Speed Grader™

The Portfolium EDU Platform requires faculty to fill in the following fields to create the assignment:

1. **Instructions** – for assignment description

The screenshot shows the 'Portfolium EDU Platform' interface. At the top, there is a blue header with the text 'Portfolium EDU Platform' and a link '< Return to Canvas'. Below the header, the main content area is titled 'Portfolium Connect'. It contains two steps: Step 1, 'Link a course', which is completed (indicated by a checkmark) and shows 'Portfolium Demo has been linked to Portfolium'. Step 2, 'Link assignment to your course', is the active step, with the instruction 'Now link your assignment to this course by selecting an existing assignment or by creating a new one'. Below the steps are two buttons: 'SELECT EXISTING ASSIGNMENT' and 'CREATE NEW ASSIGNMENT'. The 'CREATE NEW ASSIGNMENT' button is highlighted with a blue underline. Below the buttons is the 'Assignment Details' section. It has a 'Title *' field with the text 'Specific Portfolium Assignment'. Below that is the 'Instructions *' field, which is highlighted with a red circle and a '1' in a black circle. The 'Instructions *' field has a placeholder text 'Add your instructions...'. The 'Instructions *' field is a large text area with a small icon in the bottom right corner.

2. **Skills** – add the skills that are required for this assignment (i.e. writing, editing, etc.)
3. **Due Date** – Set the same Due Date as in Canvas
4. **Category** – choose the category for the field of study that relates to the course's assignment

5. **Scoring Type** – Set the same scoring type as in Canvas
6. **Visibility Preference (Optional**)** – By default the visibility of an assignment is set as "Public" to highlight your students' great work. However, you can change this privacy setting at your discretion by clicking the "Advanced Options" drop down menu and selecting the visibility option of your preference.
 - For more information, visit the following link for more information: [How can I adjust an assignment's visibility \(faculty\)?](#)
7. **Create Assignment** – to save the assignment (**Note:** the "Published immediately" option is set as default)

The screenshot shows the Canvas assignment creation form with the following elements highlighted by numbered callouts:

- 2**: Skills * (text input field)
- 3**: Due Date (date selection field)
- 4**: Category * (dropdown menu)
- 5**: Scoring type * (radio button selection: Rubric, Numeric, Star Rating, Letter Grade, Pass / Fail)
- 6**: Advanced Options ** (dropdown menu)
- 7**: CREATE ASSIGNMENT button (with Publish Immediately checkbox checked)

Additional visible text includes: "How is this used?", "*Special Tag Field: Separate by comma or return keys (max-length: 60 per skill)", "Due date & time will be set in your local time zone", "Learn more about badging", and "Configure this assignment to automatically award a badge to students whose submission meets the minimum threshold."

For further details visit: <https://help.portfolium.com/edu-platform/canvas-lti-integration/creating-and-grading-a-portfolium-assignment-in-canvas-as-a-faculty-member>