How to Setup Goucher VPN for Windows 7

Click the Start button.
Type network and sharing center in the search field.

Then select the option in the search results pane to go directly to the Network and Sharing Center.

Click Setup a connection or network from the Change your network settings section.

Then click Connect to a workplace. You may need to scroll down to view this option.

Select Use my Internet connection (VPN).

Type vpn.goucher.edu in the Internet address field and Goucher VPN in the Destination name field.

Check Don’t connect now; just set it up so I can connect later and click Next.
Type your Goucher username and password. Then type GCADMIN in the Domain (optional) field and click Create.

Click Close when it says the connection is ready to use.

When the window closes, click Change adapter settings from the left hand side menu.

Right click on the Goucher VPN icon and select Properties.

Click the Networking tab.

Then click Internet Protocol Version 4 (TCP/IPv4) and select Properties.
Select **Use the following DNS server addresses** and type the following in their respective fields:

- Preferred DNS server: 10.32.3.63
- Alternate DNS server: 10.32.3.64

Click the **Advanced** button and select the **WINS** tab.
Click **Add**, type 10.32.3.63 in the **WINS server** field and then click **Add**.
Click **Add** again, type 10.32.3.60 in the **WINS server** field and then click **Add**.

Click **OK** for each window until you return to main VPN Connection.
Click **Connect**, type in your password if it’s not saved then click **Connect**.

You’re connected once the connection messages disappear.

To connect/disconnect from VPN:

Click on the Network connection icon in the lower right hand corner of the desktop. If you’re connection is wireless, you will see the wireless signal strength bars instead.

In the shortcut menu, select **Goucher VPN** and click **Connect**.
To end the connection, Move your mouse to **Disconnect** and select **Goucher VPN (or goucher.edu)**.

You can also create a shortcut on your desktop by going back to the **Network & Sharing Center** window, and view the **Adapter settings**. Right click on the VPN icon and select **Create Shortcut**. Click **Yes** when prompted to save shortcut on desktop.